



CLOVERDALE CATHOLIC SCHOOL

17511 59th Avenue, Surrey, B.C.
Phone: 574-5151 Fax: 574-5160
email: office@ccsuned.ca web site: ccsuned.ca

Dear Parents:

Re: Admission Policy

Thank you for applying at Cloverdale Catholic School.

The Board of Directors of the Catholic Independent Schools of the Vancouver Archdiocese (CISVA) has determined the priorities for admission to our schools. With the incredible interest in Catholic education and the growth of the Cloverdale area we are experiencing greater demand for the few spots that are available at Cloverdale Catholic School. More than ever, we want to make sure that we give top priority to those families who have already indicated by their faithful living that it is the Catholicity of the school that is most important.

We, therefore, ask you to make careful note of the Admission Priorities Policy, listed below:

Priorities for admittance into elementary schools shall be:

- 1) Children presently enrolled in the school (Kindergarten to Grade 7) if they and their families meet the expectations of the school (as outlined in the Parent Commitment Form).
- 2) Siblings of children already in the school, whose families are practicing Catholics active in the parish.
- 3) Children whose families are practicing Catholics active in the parish.
- 4) Siblings of children already in the school, whose families are practicing Catholics active in other parishes.
- 5) Children whose families are practicing Catholics coming into the parish, who have been attending Catholic school elsewhere.
- 6) Children whose families are practicing Catholics active in other parishes.
- 7) Children whose families are either not practicing Catholics or not active in their parishes.
- 8) Non-Catholics.

For purposes of this policy, "presently enrolled in the school" does not apply to preschool; "practicing Catholics" shall mean those individuals who are registered in a parish and attend Sunday Mass regularly; "active in a parish" shall mean those who support the parish by using envelopes (no minimum amount specified) and participate in the work activities required of them.

Please read the Parent Commitment Form on the back of the Application Form. It is important that you understand the policy and agree to abide by it. You will be asked to sign a Parent Commitment Form each year upon acceptance into C.C.S.

To assist the Pastor in determining who will qualify for acceptance to Cloverdale Catholic School, an Admissions Committee has been formed composed of the Pastor, the Chairperson of the P.E.C. (or delegate), and the Principal.

If you have any questions or concerns about the information outlined above please feel free to talk to the Principal or any member of the Parish Education Committee.

Yours in Christ,

Jason Borkowski
Principal

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NEW STUDENT APPLICATION FORM

A non-refundable application fee of \$50.00 per family is due at the time of application

DATE _____

Student Number (office to assign): _____

NOTE: A **separate** form must be completed for **each** child and returned to the school office together with a **non-refundable** application fee of **\$50.00 per family**. Upon acceptance to Cloverdale Catholic School an Acceptance Package will be available with the balance of Fees and other necessary paperwork. (Do not submit Tuition cheques at this time)

SCHOOL YEAR APPLIED FOR _____ (ie 2012-2013) GRADE LEVEL _____

Please complete the following information as per Child's Birth Certificate

CHILD'S LEGAL FAMILY NAME _____

CHILD'S LEGAL FIRST NAME _____

CHILD'S LEGAL MIDDLE NAMES _____

USUAL FIRST NAME _____ (Name(s) you would like us to use)

CHILD'S DATE OF BIRTH ____ / ____ / ____ PLACE OF BIRTH _____ SEX _____
Day Month Year

ADDRESS _____ POSTAL CODE _____ HOME PHONE NO _____

CELLULAR (Mother) _____ CELLULAR (Father) _____

CITIZENSHIP: Canadian, Landed Immigrant, Other; Language used at home: _____

NAME & ADDRESS OF SCHOOL LAST ATTENDED: _____

_____ PHONE NO. _____

CHILD'S RELIGION _____

DATE OF BAPTISM _____ NAME OF CHURCH _____

APPLICANTS ARE TO PRESENT COPIES OF THE FOLLOWING:

- ❖ Birth Certificate
- ❖ Baptismal Certificate
- ❖ Citizenship (If no Canadian birth certificate)
- ❖ Immunizations (Kindergarten)
- ❖ \$50.00 Application fee)
- ❖ Latest Report Card (if applicable)

CHURCH WHERE CHILD RECEIVED (if applicable): _____

RECONCILIATION _____ EUCHARIST _____ CONFIRMATION _____

For Office Use Only: Date Application rec'd: _____ Application fee paid: _____ Chq # _____ Interview date & Time: _____ Notified of acceptance: _____

PARENT INFORMATION: (Information gathered on this form will only be used to determine resources within our school community that are available and to better assist us in the Catholic Education of your child) per Privacy Policy attached.

FATHER'S NAME _____ RELIGION _____ OCCUPATION _____

PLACE OF WORK _____ WORK PHONE # _____

FATHER'S PLACE OF BIRTH _____ CITIZENSHIP _____

FATHER'S EMAIL ADDRESS _____

MOTHER'S NAME _____ RELIGION _____ OCCUPATION _____

PLACE OF WORK _____ WORK PHONE # _____

MOTHER'S MAIDEN NAME _____

MOTHER'S PLACE OF BIRTH _____ CITIZENSHIP _____

MOTHER'S EMAIL ADDRESS _____

Preferred EMAIL ADDRESS FOR CORRESPONDENCE _____

Name of Parish registered in _____ Sunday Envelopes _____yes _____no

Other Parish involvement _____

Parish Subsidy:

Parish schools within the Archdiocese service the parish to which the school is affiliated. Each year, the parish subsidizes the school financially to balance the school's budget.

Government School Grant:

In order for Cloverdale Catholic School to receive the Provincial Government School Grant, government regulations require that a pupil be in attendance in one school for a minimum of **135 days** between **September and May 15**. Partial grants are allowed if children transfer from one Catholic school to another Catholic school. Families, whose children do not attend Cloverdale Catholic School for 135 days by May 15, except in the case of illness, will be required to reimburse Cloverdale Catholic School for an amount equal to the Government Grant.

Upon applying for our children to attend Cloverdale Catholic School, we do so with the understanding that we will comply with the policies set down by the school regarding the Religion program, tuition fees, discipline, parental participation, the school dress code and the school grant regulations.

I/We the undersigned fully understand the conditions of application and agree to comply with them.

Signature of Parents or Guardians

Signature of Parents or Guardians

If placed on Waiting List and you want to activate application for the following school year, please contact the school office during the month of February.

Cloverdale Catholic School
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ccsuned.ca

FAMILY STATEMENT OF COMMITMENT

PHILOSOPHY

“Motivated by a Christ-centered vision of humanity and human history, our school promotes the formation of the whole person. Such formation embraces not only intellectual, but also physical, emotional, moral and spiritual dimensions of human growth. Intellect, emotion, creative ability and cultural heritage have a place in the life of the school. Human knowledge and skills are recognized as precious in themselves, but find their deepest meaning in God’s plan for creation.” From PHILOSOPHY OF EDUCATION FOR CATHOLIC SCHOOLS IN THE PROVINCE OF B.C. by Catholic Bishops of B.C.

Partners (home, school, parish) in Catholic Education must work together to provide an environment where faith and learning go hand in hand leading the young people to be the best they can be.

The following statements support the goals and philosophy of our Catholic school and need to be accepted and supported by all members of the community. Read them carefully. They ask you to make a commitment to the values and ideals of our school community. If you have any questions or concerns regarding this commitment form, please bring them to the Principal, Pastor or the Chairperson of the Education Committee who will gladly discuss them with you.

By returning the signed statement with your completed application, you accept the responsibility of this commitment.

1. Parents and guardians agree that they and their families will exhibit conduct consistent with Catholic denominational standards. The determination of whether any conduct contravenes these standards is the right of the Board of Directors of the Catholic Public Schools of the Vancouver Archdiocese.
2. All students are required to participate in our religious education curricular and co-curricular programs including liturgical celebrations, retreats, etc.
3. Parents/Guardians are expected to support the Religious Education Program and participate in it as required.
4. Regular school attendance and full participation in all aspects of the academic program of the school are required of every student. Each student is expected to strive toward the development of his/her full academic potential.

5. Each family is expected to support and participate in the fundraising activities of the parish/school. This means each family shares in the responsibility of educating our Catholic children.
6. Each student is expected to know and follow school policies on behavior.
7. Parents/Guardians are expected to know and support school policy and procedures.
8. Parents/Guardians are expected to attend at least one orientation session, which will focus on the philosophy, goals and expectations of our school.
9. Parents/Guardians agree to accept the responsibility for the cost of tuition, supplies and other school activities.
10. Parents/Guardians agree to comply completely with the Standards of Appearance & Uniform Code as outlined in this package.

If any of these conditions are not met the school reserves the right to:

- a. refuse admission, or
- b. remove the student from the school.

Please sign both copies. Keep the blue one and return the other with your application.

I have read and understand the above expectations and commitments and I hereby accept them as stated.

Parent/Guardian Signature: _____

Date: _____

Family Name: _____ (please print)

PRIVACY INFORMATION
FOR SCHOOL APPLICATION

Parents are asked to ‘flag’ sections where they are requesting non-publication

1. I consent to having Cloverdale Catholic School collect personal information that may include student identification information, birth certificate, legal guardianship, court orders if applicable, parents work numbers and e-mail addresses, behavioural, academic and health information, most recent report card, emergency contact names and numbers, doctor’s and dentist’s name and number, health insurance number and any similar information needed for registration.
This information is required in order to register your child at Cloverdale Catholic School and assist the school in making an informed decision as to your child’s suitability and appropriate placement in the school. It will also allow the school to respond immediately to an emergency. For more information, the Privacy Managers for Cloverdale Catholic School are Mr. Jason Borkowski, Principal and Mrs. Annette Sturgeon, Administrative Assistant and they may be reached at 604-574-5151.

Signature: _____ Date: _____

2. The use of photographs (including identifying names) and work samples to be used by the school in the yearbook, newsletters, bulletin board displays, year-end power point shows and in-house promotional materials.

Signature: _____ Date: _____

3. The school prepares a family phone list to be used for the phoning tree, emergency info, baking, school closures, birthday parties, field trips, meetings, classroom activities, school help, etc. Family lists and class lists will be given out only to teachers and the phoning tree to inform parents of the above. We will ensure that anyone who has a list is aware that it is in no way to be given out to anyone else or used for any other purpose than the above.

If you DO NOT want your phone number and address included, please indicate:

_____NO Signature: _____

4. The use of photographs with full names (usually a requirement of the newspaper publications) for use in other promotional material such as the BC Catholic, local newspapers and parish bulletin.

Signature: _____ Date: _____

5. The use of photographs and work samples to be used on the school’s website to include first name only and the grade.

Signature: _____ Date: _____

Legal Residency of Parent – FORM A

(If parents are deceased, use Form B) available from School Office

To be completed and signed by a parent or legal (court-appointed) guardian. (If legal guardian, attach copy of court order appointing you as legal guardian).

1. I am (please \checkmark one):

- A Canadian citizen (if not born in Canada, please attach photocopy of citizenship paper/card)
- A landed immigrant (attach photocopy of landed immigrant status paper)

Lawfully admitted to Canada under one of the following documents (please mark the appropriate box below and attach photocopy of document):

- Admission as a refugee claimant
- A person claiming refugee status who has a letter of no objection
- Student authorization (student visa) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
- Employment authorization (working permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
- A person carrying out official duties as a diplomatic or consular official (with a foreign representative acceptance counter foil in his/her passport)

Other – Document description: _____

(must be cleared with Immigration Canada)

2. I am a resident of British Columbia (please \checkmark one):

- Yes
Residency Address: _____

- No, I am not a resident of British Columbia

3. Parent's /Legal Guardian's Name: _____

Parent's/ Legal Guardian's Signature: _____

Date: _____

Please Print Name here: _____

CLOVERDALE CATHOLIC SCHOOL

Precious Blood Parishioners

Pastor's Subsidy Form

DATE: _____

Please arrange for Fr. Mark to sign this form and return it with your completed Application package.

FAMILY NAME: _____ SUNDAY ENVELOPE # _____
Please print

PARENT'S FIRST NAMES: (mother) _____ (father) _____

ADDRESS _____ PHONE _____

STUDENT'S NAME

GRADE LEVEL APPLIED FOR

This acknowledges that the above family is a member of Precious Blood Parish and has my recommendation for acceptance into Cloverdale Catholic School if all factors of application are applied.

Pastor's Signature _____ Date _____

Category 1

Category 2

Category 3

CLOVERDALE CATHOLIC SCHOOL

Parishes other than Precious Blood Parishioners

Pastor's Subsidy Form

If you are not a member of Precious Blood Parish this form must be taken to your Parish Priest, signed, dated and returned to Cloverdale Catholic School along with your completed Application Package.

DATE: _____

PARISH : _____ PASTOR: _____

FAMILY NAME: _____
Please print

PARENT'S FIRST NAMES: (mother) _____ (father) _____

ADDRESS _____ PHONE _____

STUDENT'S NAME

GRADE LEVEL

This acknowledges that the above family is a member of _____ Parish and has my recommendation for acceptance into Cloverdale Catholic School if all factors of application are applied.

Pastor's Signature _____ Date _____

Will subsidize at \$50.00/month

will not subsidize

CLOVERDALE CATHOLIC SCHOOL

2012-2013 School Year

TUITION RATES:

The table below summarizes the school's monthly tuition fee schedule for the 2012-2013 School Year.

Family Rates for:	Category 1 (parishioner)	Category 2 (non-parishioner)	Category 3 (non-Catholic)
One Child	\$230 .00	+ \$50.00 (\$280.00)	+\$65.00 (\$295.00)
Two Children	\$ 358.00	+\$50.00 (\$408.00)	+\$90.00 (\$448.00)
Family Rate Three or More Children	\$410.00	+\$50.00 (\$460.00)	+\$105.00 (\$515.00)

DEFINITIONS:

Category 1 (Parishioner)

- Member of Precious Blood Parish actively attending Sunday Mass and contributing regularly with Sunday Donation Envelopes
- Member of other parish whose pastor approves and agrees to subsidize monthly tuition
- Authorized by Father Mark Bautista to attend Cloverdale Catholic School

Category 2 (Non-Parishioner)

- Not a member of Precious Blood Parish. Member of another Catholic parish
- Authorized by your own pastor to attend this school

Category 3 (Non Catholic)

- Not a member of any Catholic parish

Cloverdale Catholic School

Application Package check list

Please ensure that the following items are included when you return this Application Package:

_____ New Student Application Form (Pages 2 & 3)

_____ Copy of Birth Certificate

_____ Citizenship (If no Canadian birth certificate)

_____ Immunizations (Kindergarten)

_____ \$50.00 Application fee

_____ Latest Report Card (if applicable)

_____ Family Statement of Commitment (Pages 3 & 4)

_____ Privacy Information (Page5)

_____ Legal Residency of Parent – Form A (Page 5)

_____ Precious Blood Pastor Subsidy Form (New Families and families who have changed Parishes and now are PBP Parishioners)

OR

_____ Pastor Form for New Families who belong to Parishes other than Precious Blood